

AFSPC Reporting Information

A. TRANSPORTATION

- **Flying:** Generally, if you are more than an eight-hour drive from FT Rucker, your processing unit will expect you to fly. Students flying into Dothan, AL are responsible for the \$30 civilian taxi or limousine service from the airport to FT Rucker, which is reimbursable with a receipt
- **Taxi:** At present FT Rucker has no on-post military taxi or shuttle bus available; however, taxicab service is available (334) 598-3304 at costs of up to \$3.00 per person on-post
- **Rental Cars:** Generally, rental cars are not authorized or reimbursable. For this reason, it is highly desirable to stay at the BOQ. The School, dining facility, and billeting are all within walking distance (three to four city blocks)
- **Driving (POV):** Generally, if you are less than an eight-hour drive from FT Rucker, your POV can be authorized; for distances greater than eight hours you can ask. In either case, you will need to check with your processing unit. Generally, if you drive, **your mileage and per diem reimbursement will be limited to the constructive cost of the time and military rate airfare it would cost the government to fly you here** (you might also be charged leave)

B. REPORT TO HOUSING (The day before class starts)

1. **Do NOT** report to the Post Arrival Center (Soldier Service Center).
2. Go to the billeting office in building 308 and secure your accommodations
 - Many times you might get a room at the BOQ even if they told you ahead of time that there were no vacancies.
 - It is highly desirable to stay at the BOQ since rental cars are rarely authorized and accommodations are inconvenient and less than desirable off-post.
3. Get any last minute instructions (if any).
4. Review your personal data on the class roster and
5. Enter your date/time of arrival and sign the class roster
 - Early reporting is not authorized (You should arrive the day prior to class starting) and will be charged as leave

C. IN-PROCESS AT USASAM (First day of class)

All personnel:

Bring :

- Medical Records (with copy of upslip, flight physical, and aeromedical summaries if applicable)
- Medical Profiles
- Student evaluation forms
- Dental Records (PCS with TDY en-route status only)
- Panorex Verification Statement Dog Tags
- Glasses (if you need them to see 20/20) – 2 pair
- 10 copies of your orders and amendments
- ORB & LES (unless you know your TFOS and ASSED)
- DA Form 31 (For USA personnel only that are in PCS with TDY en-route status)
- Report:
 - 0600 on the report date
 - Building 301, room X-112 (basement in northeast end of the hospital)
 - PT uniform (Army—old or new style, All others—respective Service's PT gear)
- Activities:
 - Weigh-in/Records turn-in/Helmet Measurements and Paper work
 - Release to BOQ to change into BDUs and breakfast
 - Return at 0900 for official welcome and start of orientation